Call to Order

Welcome and Greetings

A  Approval of Minutes from April 19, 2016 Meeting

A  Matters Related to the Agenda
   •  Additions and/or changes

I  Budget Report

I  Director's Report
   Metrics Progress Chart, Quarter 1 (January – March, 2016),
   Top 7 Activities, Quarter 1

I  A Proposal; Family Resource Coordination Structure

A  Retreat Reflections

I  Reports and Updates
   Parent Advisory Council
   Agency Advisory Council

I  Next Meeting

Adjournment

Kelly Soter, Chair

Kelly Soter, Chair

Kelly Soter, Chair

Susan Fischer, Treasurer

Mary-Curtis Gramley, Director

Mary-Curtis Gramley, Director

Kelly Soter, Chair

Sabena Vaughan, T.J Jessup
Pam Arbogast, Mary Wolf

August 16, 2016
Southern Oregon ESD
101 North Grape St., Medford OR
4:00-6:00 p.m.
Introduction
During the past several months, I have experimented with different ways to report to the Executive Council on the activities, accomplishments, ideas and other topics related to SOELS’ work. This month, which is my last, I chose to use more succinct ways to keep you informed. You have already received two documents that are actually part of the Director’s Report; Top Hub Activities and the Metrics Progress Chart. These are intended to help the Council follow more closely the activities and accomplishments of the Hub during the previous month and quarter. I recommend its continued use. Keep in mind that these reports represent a period immediately following receipt of the SOELS’ contract and the beginning of the work plan. Thus many of the activities were just getting started.

The following sections offer brief elaboration of these documents and other activities.

Top Hub Activities
In preparing the Top Hub Activities document, it was clear that multiple goals, outcomes, and metrics were impacted. Most activities contributed to all three goals, and many impacted specific metrics. All of the activities, with the exception of the two conferences, are ongoing, with the possibility of expansions. It was not possible to gather significant data at this time or see significant changes in metrics. I anticipate we will see movement in the metrics by the end of the present quarter.

The Progress Chart
The Progress Chart pertained to the first three months. Although the Preschool Promise grant was received at the end of March 2016 and cited in the chart, Preschool Promise has the potential to impact the following goals, outcomes, and metrics.
- Increase the enrollment in quality preschools of children in target populations and ones who are on waitlists for state-supported preschools
- Increase the number of 3, 4, and 5-star QRIS rated providers
- Increase the number of children who enter school ready to thrive
- Increase the number of children who register for kindergarten early
- Increase the number of children served by DHS.

Regional Collaboratives and Family Resource Management
During the April Council meeting we shared a plan for organizing regional collaboratives around high-risk areas in order to build support for children and families in each of these areas. Several weeks ago Diane and I attended a meeting of the staff of the Bridges Program. This program serves families who are living in poverty and have been involved in DHS and/or Family Court. The program is administered by DHS/Self Sufficiency. Thanks to Melissa Wolf, Rosemary Jernigan, (Self Sufficiency managing staff), and Doug Mares, SOELS has the opportunity to collaborate with the program staff in order to help bring services to the children and families. Participation in this program will be helpful as we try to find and identify children who are in need of services.

Organizational Self-Assessment for Racial Equity
The staff and a small group of Executive Council members have completed the first part of the Tool for Organizational Self-Assessment Related to Racial Equity. This is the first step in a process of developing a deeper understanding of equity and how principles can apply to our work on behalf of children and families. The next step is for the group to review the results of the assessment completed by this group. We will then look at strengths and opportunities for growth and begin to plan actions based on the Tool. We will keep you informed as this process develops.
Hiring of Staff
We are presently in the process of filling three staff positions: Family Resource Facilitator for Josephine County, Preschool Promise Facilitator, and Administrative Assistant.

Work Plan
We are beginning a process of reviewing the Work Plan in preparation to evaluate and update it. The staff members have gone through each activity to determine the following: 1) its status (completed, in process, not started), 2) its relevancy to SOELS goals, outcomes, and metrics, and 3) its feasibility with the present staff structure. This review will serve as a foundation for discussion with the Council and the updating of the plan.

With best regards,

[Signature]

(Please note the attached letter)
## Executive Council Attendance Record

**Date:** June 21, 2016  
**Location:** SOESD, 101 N. Grape St., Medford

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Position #</th>
<th>Email</th>
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<tbody>
<tr>
<td>Scott Beveridge</td>
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<td><a href="mailto:scott_beveridge@soesd.k12.or.us">scott_beveridge@soesd.k12.or.us</a></td>
<td>541-776-8590</td>
<td>Attended</td>
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<tr>
<td>Amy Buehler</td>
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<td>3</td>
<td><a href="mailto:BuehleAA@jacksoncounty.org">BuehleAA@jacksoncounty.org</a></td>
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<tr>
<td>Susan Fischer</td>
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<td><a href="mailto:Susan.Fischer@allcarehealth.com">Susan.Fischer@allcarehealth.com</a></td>
<td></td>
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<tr>
<td>Michelle Gallas</td>
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<td><a href="mailto:dmichellegallas@gmail.com">dmichellegallas@gmail.com</a></td>
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<tr>
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<td>23</td>
<td><a href="mailto:khiguera@siskiyouhealthcenter.com">khiguera@siskiyouhealthcenter.com</a></td>
<td>541-955-6053</td>
<td>J. Doney attended</td>
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<tr>
<td>Heidi Hill</td>
<td>Jackson Care Connect</td>
<td>21</td>
<td><a href="mailto:hillh@careoregon.org">hillh@careoregon.org</a></td>
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<tr>
<td>Martha Ibarra</td>
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<td>6</td>
<td><a href="mailto:Martha_Ibarra@soesd.k12.or.us">Martha_Ibarra@soesd.k12.or.us</a></td>
<td>541-778-3811</td>
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<td>TJ Jessup</td>
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<td>2</td>
<td><a href="mailto:hotjessup@gmail.com">hotjessup@gmail.com</a></td>
<td>541-660-0060</td>
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<tr>
<td>Jennifer Johnston</td>
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<td><a href="mailto:jen@ohms1.com">jen@ohms1.com</a></td>
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<tr>
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<tr>
<td>Eileen Mick-</td>
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<td>13</td>
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<td>Lee Murdoch</td>
<td>Retired Pediatrician</td>
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<td>Nancy Nordyke</td>
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<td>14</td>
<td><a href="mailto:Nancy.nordyke@socfc.org">Nancy.nordyke@socfc.org</a></td>
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<td><a href="mailto:lisa@familynurturingcenter.org">lisa@familynurturingcenter.org</a></td>
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<td>Kelly Soter</td>
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<td><a href="mailto:Kelly.Soter@medford.k12.or.us">Kelly.Soter@medford.k12.or.us</a></td>
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<td>Pam Thompson-Arbogast</td>
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<td>Sabena Vaughan</td>
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<td><a href="mailto:sabenavaughan@gmail.com">sabenavaughan@gmail.com</a></td>
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<td>Jennifer Ware</td>
<td>Coordinator, SO Health-E Regional Health Equity Coalition</td>
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<td>Mary Wolf</td>
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<td>Susan Zottola</td>
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<td>Josephine County Government Representative</td>
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<td>Pierre Brandon</td>
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**Hub Staff**

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<tr>
<td>Teresa Slater</td>
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Southern Oregon Early Learning Services – Metrics Progress Chart

**GOAL 1.** The Early Childhood System is aligned, coordinated and family-centered.

- Agency Advisory Council collected wait list numbers from State supported programs - All programs (Head Start, Early Head Start, Relief Nursery, OCDC) are at capacity; referrals are being made to private preschools.
- Increased diversity on Council by adding Latino and African American; joined Latino Interagency Council to build collaborations and identify children/families.
- Received Preschool Promise $1.8 million grant; 180 children previously unserved will receive preschool; SOELS administered 13 state/federal grants to impact 2545 children.

Targeted for Year 2 improvement: 1502
Baseline: 1,273

a) Program Participation data demonstrates increase in services to children and families in the target population.

**GOAL 2.** Children are supported to enter school ready to succeed.

- Selected regional programs to receive Great Start, School Readiness grants – 259 children directly served by grants.
- Bus is Us project became "ready for action"; began process of recruiting children and providers.
- Preschool Promise placed the following numbers in state programs: 24 slots in Head Start, 27 in Relief Nurseries.

Metric information not yet determined

2.a) Increase the number of children from Early Head Start, Head Start, OPK, Relief Nurseries, Healthy Families Oregon and/or other waiting lists served by a Hub Subcontractor.

- CCRN's QRIS specialist increased support of providers in "hot spots; 12 Latina family child care providers submitted portfolios to be able to move to a 3-star status.
- The following QRIS star ratings increased by the following during the quarter: 1 moved from a 3 star to 4; 1 new 5 star, 1 new 4 star; Focused Child Care Network received funding to continue work with Latina providers.

Targeted for Year 2 improvement: 14
Baseline: 9

2.b) Increase in number of 3, 4, and 5-Star QRIS providers serving children from high poverty "hot spots", as designated by the Department of Human Services, and an increase in the number of children served in hot spots.
Established which organizations by sector and which families are asked to complete the questionnaire. Determined drivers, recording systems, and current intra or interagency communication processes. Where possible, also gathered (N) of screens administered.

**Developmental Screening Process Flow Chart in process; represent findings graphically, seek feedback from SOELS stakeholders, modify document. Distribute resource and train partners on its use.**

Targeted for Year 2 Improvement: 56%
Baseline 45%

2.c) Increase in percent of children who receive a developmental screen before the age of 3.

**Collaborated with 10 of 11 Regional Superintendents to plan region-wide early Kindergarten reistation and open house; initiative called "Launch"; 980 children registered in SOELS region; distributed flyers to child care & preschool announcing Launch:**

**Collaborated with Grants Pass School District and Jackson School to support the delivery of ready for K!; 220 families attended at least 1 session**

Metric information not yet determined

2.d) Increase in percentage of children enrolled in kindergarten before start of school year.

**GOAL 3. Families are healthy, stable, and attached.**

**CCRN informed providers of changes in ERDC regarding regulations that benefit families: enrollment in ERDC is on hold due to capacity issues**

Targeted for Year 2 Improvement: 9.2%
Baseline 7.4%

3.a) Increase in percentage of children in Employment Related Day Care (ERDC) in a 3, 4, or 5-Star QRIS program.
3.b) Increase in the number of children and families served by DHS (e.g., through TANF or child welfare) who are receiving early learning, parent education or family support services.

**Proposal:** Partner with CCOs, regional clinic, FQHCs and physicians to map current education efforts around WCEs including inquiry into metrics of CCOs and target goals for 2016-17

3.c) Increase in the percentage of children on OHP who make it to 6 or more well-child visits by 15 months of age.

The graph represents activity during the period January – March 2016
- Completed activities are in dark blue
- Proposed items, ones in process or ones under consideration in medium blue
- Metric information in light blue