



SOELS Executive Council – October 18, 2016
Grants Pass District Office
725 NE Dean Drive, Grants Pass
Behind Football Grandstands
4:00-6:00 p.m.

Call to Order	Nancy Nordyke, Vice-Chair
Welcome and Greetings	Nancy Nordyke, Vice-Chair
Approval of Minutes from September 20, 2016 Meeting	Nancy Nordyke, Vice-Chair
Additions or changes to the Agenda	Nancy Nordyke, Vice-Chair
Update on The Family Connection	Nancy Nordyke, Vice-Chair
Nominations for Chair and Secretary	Nancy Nordyke, Vice-Chair
Director's Report	René Brandon
Budget Report	Susan Fischer, Treasurer
Next Meeting	November 15, 2016 SOESD 101 North Grape Street Medford 4:00-6:00 p.m.
Adjournment	



Southern Oregon
Early Learning Services

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Members Present (X): See attendance record

*	Scott Beveridge SOESD	x	TJ Jessup Parent	X	Lisa O'Conner FNC
	Amy Buehler Jackson Co. Mental Health	x	Jennifer Johnstun Primary Health of Jo Co		Kelly Soter Jackson Elementary
x	Susan Fischer AllCare CCO		Doug Mares Dept. of Human Svcs		Rita Sullivan OnTrack
x	Michelle Gallas Imagine That	x	Karla McCafferty Options of So Oregon	x	Pam Thompson Arbogast EI/ECSE
	Kurt Higuera Siskiyou Comm Health	x	Eileen Micke-Johnson RCC		Sabena Vaughan Parent
	Heidi Hill Jackson Care Connect	x	Lee Murdoch Retired Physician		Jennifer Ware Regional Health Equity
x	Martha Ibarra Hispanic Comm Rep	x	Nancy Nordyke SO Head Start	x	Susan Zottola GP SD #7
				x	Mary Wolf, Child Care Resource Network

*Participating on the Phone

Staff:

x	Rene Brandon Director	x	Chelsea Reinhart		
x	Teresa Slater		Molly McLaughlin		

-Nancy Nordyke, Vice-Chair, convened meeting at 4:15 pm

-Rene introduced new SOELS staff:

Chelsea Reinhart – Family Resource Facilitator
Sheila Fortman-Craun – Administrative Assistant

-Agenda additions:

SOAEYC Update
Granting process explanation



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-Family Connection Update. Parenting Education hub for Jackson and Josephine counties. Parent Education program with community collaboration. Nurturing parent and nurturing dad programs. \$10,00 expansion grant for HC (?) collation. CCO's for \$65,000 total. They've hired a program assistant and they have a good advisory board. They want to coordinate advisory committee and increase staff. They have 7 advisors on both committees. SO can help promote parenting classes.

- Secretary and Chair positions will end in December and new officers needed.

Susan Zottola indicated that she would continue her position as secretary. M/S Murdoch/Johnstun. Will send out email to confirm Susan Zottola as secretary.

Chair position – responsibilities are a 2 hour executive committee commitment per month and support for Rene and to facilitate executive council meetings. Maybe co-chairs would be more practical. By-laws would need to be changed and Eileen Micke-Johnson and Nancy Nordyke may be interested in co-chair positions.

-SOAEYC update: February 24 and 25, 2017 dates for professional conference and February 25 for parent conference. Allcare has granted \$4,000 for the conference and TJ requested that SOELS match that for \$4,000. M/S Murdoch/Johnstun – approved for \$4000 for conference support.

Keynote will be at the Craterian and the other sessions will be at RCC and Medford Library. This is becoming the largest conference of its kind in the state.

-Director's report. Please see attached report.

Council members requested list of Kaleidoscope sites and 211 information. Information will be distributed at November Executive Council meeting.

-By-Laws. The Executive Committee is revising the By-Laws and should have a draft to share at the November meeting. René posed a question to the Council: would it be feasible for the Executive Council to meet every other month and have special meetings if needed? Questions as to how will work evolve and will indicator groups will meet during off months. Tabled for discussion at next meeting.

-Proposal process. A member inquired how proposals were selected in the last round of applications. RFP's were sent out. Proposals came in and committee members had an opportunity to review them at SOESD and in Grants Pass. A scoring rubric was provided. Executive council made decisions based on recommendations from reviewers. There was a \$50,000 grant limit and council determined grant amounts.

-Committee members agreed that highlights from our grant funded programs are valuable and they appreciated the information on the PowerPoint presentation and Teresa's comments.

5:45 Meeting adjourned.

S. Fortman-Craun



**Director's Report
October 18, 2016**

I hope you are all enjoying the transition from Summer to Fall. This has been an incredibly busy month for us and this month's report outlines the staff activities and work in progress, and next steps through the end of December.

- **Attended Collective Impact: A Framework for Community Change on October 5th.** Liz Weaver with the Tamarack Institute was the speaker. I will continue participating in the Southern Oregon Success Steering Committee, the organizer of the event, as we focus on building the collective impact framework. SOELS doesn't exist in isolation and we represent the beginning of the continuum for the cradle to career initiative in Southern Oregon.
- **ELD Appreciative visit on October 6th.** Sue Parrish and Brett Walker with the Early Learning Division visited us. It was just a check-in and they explained what we can expect for the monitoring to take place sometime in February. They do not yet have the monitoring tool developed but will share the draft when complete.
- **Attended *Next, Now* conference in Grants Pass on October 10th and 11th.** Both Teresa and myself participated. Presenters, Dr. Robert Anda and Dr. Sandra Bloom, shared information on Adverse Childhood Experiences (ACES), the impact of these events on a person's life, and introduced information on self-healing communities. Breakout sessions arranged by geographic area were facilitated to get people talking to each other.
- **Site visits to SOELS grant recipients.** Teresa and I have started connecting with several of our grantees and will continue to visit each site for an initial meeting. Getting updates on:
 - Progress to date
 - Success Stories
 - Challenges
 - Partnerships created
 - Assistance the Hub can provide

And reminding each site that:

- The numbers provide the data that the legislature must have to justify funding and measure success but it is really the stories that create the impact so to capture stories and pictures we can share locally and in Salem.

- We need to be receiving invoices regularly. Many programs have not yet submitted invoices at all and others have only submitted for one quarter. As ELD is sending our quarterly reports to the Governor's office, it can appear that regions don't need funds if we are this far into the biennium and there are limited expenditures to date. We have let programs know they need to be up-to-date with invoicing, through September, by the time our next report is due in November.

- **SOELS staffing positions**

Welcome our new staff:

- Sheila Fortman-Craun - Administrative Assistant
- Chelsea Reinhart - Family Resource Facilitator
- Molly McLaughlin - Preschool Promise Grant Facilitator

- **Agency Advisory Council** – As you know, this group is made up of stakeholders in early childhood education. Additionally, we are also requiring each grantee join as well. We are just launching a commitment to grow as a professional learning community as a way to intentionally improve the system in our region. We have identified trauma informed practices and racial equity as two areas we will focus on. We have identified some trainings we will take advantage of and will explore ways that each agency can begin to embrace these practices and adopt them through practice and policy.
- **Parent Advisory Council** – Now that Chelsea is on board with us, we will soon begin working with TJ and Anahi to decide the future direction of the PAC. We are really looking forward to capturing the parent voice again as we move forward with the work.
- **Equity Assessment and Structural Racism Training** – We will be joining efforts with Family Nurturing Center to continue with the work that was started prior to my arrival. We will keep you informed as progress is made.
- **Annual Work Plan** – This needs to be submitted by end of calendar year and will cover October 2016 – September 2017. We are in the beginning stages of aligning the work plan with the activities and deliverables of our grant awards, the goals of this group, the work of the AAC and will include how to rebuild the PAC. It will be a very straightforward document that ties our activities with the contract metrics and goals.
- **Bylaws**– The Executive Committee started working on updates and suggested revisions earlier this month and hopes to complete the project by next month's Executive Council meeting to submit for review.
- **Indicator Groups** – Carryover item from last update. I want to connect with each group and get a snapshot of progress to date, road blocks, and successes. *If your group has meetings scheduled, please send me that information.* If I don't hear from group members, I will reach out.

I am looking forward to seeing what our hub can accomplish now that we have our staff on board and our goals for the year are being put into the new work plan. I so appreciate all of the support the council has provided to me during these first months. Thank you.

Sincerely,

René Brandon
Director
Southern Oregon Early Learning Services Hub

